

Your ref.	Our ref.	Direct dial	Vlissingen,
	DSV/PS/RHK	+31 118-483115	January 2019

In the context of the Aliens Employment Act, Damen Shiprepair Vlissingen undermentioned rules for entering the yard are applicable.

You as a subcontractor are expected to act as follows:

Employees must be announced by means of the attached Registration Form.

- ⇒ The registration form needs to be fully completed for visitors, employees and transportation (delivery or pick-up). One form for each individual person.
- ⇒ Employees EER countries: e-mail the fully completed registration form.
They do need to carry a valid ID-card/passport when arriving at the yard, this needs to be presented upon arrival at the security office.
- ⇒ Employees non-EER countries: e-mail the fully completed registration with the following attachments:
 - copy of a valid ID-card or passport (driving license is not a valid ID)
 - valid work permitWithout these documents the registration form cannot be accepted; this could lead to denial of access to the yard or considerable delay upon arrival.
Note: All these documents need to be brought to the yard for access.
- ⇒ At least 24 hours before starting work, the completed registration form needs to be e-mailed to entry-dsvl@damen.com.
 - Urgent requests can be submitted after consultation with your contact person at Damen Shiprepair Vlissingen.
 - On Fridays the registration form has to be e-mailed before 12.00 hrs. (noon) for weekend work.

Note: the date of completion should also be stated on the Registration Form.

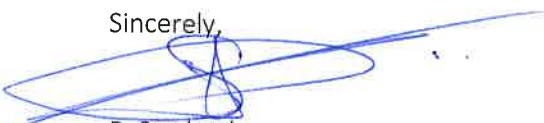
For transportation access only, a driving license is valid for entry, but only if accompanied by a fully completed registration form.

PARKING

All cars need to be parked outside the yard gates.

Exception: subcontractors with a company branded van who need tools stored in the van are allowed to drive and park on the yard after permission.

Sincerely,



P. Sterkenburg
Managing Director
Damen Shiprepair Vlissingen